



GRANDOR
GROUP

APPLICATION FOR EMPLOYMENT

Reference No.	Application Received	Department/Location
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We sincerely appreciate your interest in our company. We will give you full and fair consideration for employment with us. Grandor Lumber Inc. is committed to the principles of the Ontario Human Rights Code. A thorough understanding of your experience and qualifications will assist us in placing you in the most suitable initial position and will help us in planning your future with Grandor Lumber Inc.. The information you provide us will, of course, be held in the strictest confidence.

PERSONAL

Please Print:

Name: _____			Date: _____		
(Last)	(First)	(Middle)			
Social Insurance No: _ _ _ - _ _ - _ _ _					
Address: _____			Tel: _____		
(No.)	(Street)	(Apt)			
_____		_____		_____	
(City)	(Province)	(Postal Code)			

Title or Type of Position applied for: _____ Salary Expected: _____

List Friends or relatives working with us: _____

Are you legally eligible to work in Canada: Yes No Date Available: _____

Have you ever applied to work with Grandor Lumber Inc.? Yes No

How did you learn of Grandor Lumber Inc. or this job position?

Personal Contact Advertisement Employment Agency Government Agency Other: _____

Have you ever been convicted of a criminal offence for which a pardon has not been granted? Yes No

Are you willing to travel if required? Yes No

Are you bondable? Yes No

Are you willing to relocate? Yes No Geographical Preference: _____

Do you have a valid driver's license? Yes No

Class: _____

EDUCATION

SCHOOL	COURSE OF STUDY	YRS. ATTENDED From:	HIGHEST GRADE OR To: LEVEL COMPLETED	DIPLOMA OR DEGREE Granted/Expected
University or College:				
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High School				
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Other (Specify)				
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PROFESSIONAL ASSOCAITIONS, AFFILIATIONS OR QUALIFICATIONS (including any position held) Do not include organizations that identify your religious, national or ethnic background..

OUTSIDE INTERESTS:

EMPLOYMENT RECORD
(present or last position first)

EMPLOYER	ADDRESS & PHONE NUMBER
NATURE OF BUSINESS:	NAME & TITLE OF SUPERVISOR
POSITION HELD	FINAL SALARY
DATES OF EMPLOYMENT	
From:	To:

EMPLOYER	ADDRESS & PHONE NUMBER
NATURE OF BUSINESS	NAME & TITLE OF SUPERVISOR
POSITION HELD	FINAL SALARY
DATES OF EMPLOYMENT	
From:	To:

EMPLOYER	ADDRESS & PHONE NUMBER
NATURE OF BUSINESS	NAME & TITLE OF SUPERVISOR
POSITION HELD	FINAL SALARY
DATES OF EMPLOYMENT	
From:	To:

EMPLOYER	ADDRESS & PHONE NUMBER
NATURE OF BUSINESS	NAME & TITLE OF SUPERVISOR
POSITION HELD	FINAL SALARY
DATES OF EMPLOYMENT	
From:	To:

OTHER INFORMATION

Are there any other experiences, skills, qualifications or training and development courses which you feel would be of interest to us:

PERSONAL REFERENCES

NAME	ADDRESS & PHONE NUMBER	COMPANY & OCCUPATION
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May we call your present employer for a reference? Yes No

If no, when may we call? _____

I MAKE THIS APPLICATION AND AGREE TO BE BOUND BY THE FOLLOWING CONDITIONS.

1. I authorize Grandor Lumber Inc. to verify all statement contained in this application for employment and to contact my previous employers for references except as limited above for my present employer. I understand and permit Grandor Lumber Inc. to make inquires of and request any information from persons and companies noted and referred to in this application form, noted in any resume, letter or other material furnished by me, and any consumer credit or investigative reporting agencies. I understand and agree that no person or organization shall be liable as a consequence of the answers given to such inquires.
2. I understand that my employment is conditional upon, (1) my passing skill tests if required, (2) my passing any physical or psychological examination or test for the purpose of determining whether I am incapable of performing or fulfilling the essential duties or requirements attending the performance of the skills and duties of my employment. (3) Grandor Lumber Inc. receiving satisfactory employment references, if requested. (4) my signing an employment agreement relating to the terms and conditions of employment which shall govern our relationship. (5) my providing my date of birth and eligibility to work in Canada, and (6) my providing any required academic or occupational certificates, licenses or other reasonably requested documentation.
3. Subsequent to the commencement of my employment, I agree to provide any authorization necessary to allow the release of any information possessed by any of previous, current or future physical or mental health care professionals so long as such information is relevant and necessary to ensure my ability to comply with Grandor Lumber Inc. policies or to perform or to fulfil the essential duties or requirements attending the performance of the skills and duties of my employment I hereby agree to attend and examinations by any mental or physical health professionals chosen by Grandor Lumber Inc. at such times as requested by Grandor Lumber Inc. provided Grandor Lumber Inc. agrees to pay all associated costs. I hereby agree to execute any document or provide authorization necessary to allow Grandor Lumber Inc. to receive the diagnosis and prognosis resulting for such examinations.

4. I authorize and agree that in the event that my employment is terminated for any reason, and I am indebted to Grandor Lumber Inc., Grandor Lumber Inc. may set off the said amounts against any remuneration of any kind owed me as a result of my employment with Grandor Lumber Inc. including, but not limited to, any bonus, severance pay, termination pay, outstanding remuneration and vacation pay. I hereby agree to provide any authorization necessary to allow Grandor Lumber Inc. to set off against any such amounts as reasonably requested.
5. I understand that my employment with Grandor Lumber Inc. will include a probationary period of six months during which anytime attitude skills will be assessed. I understand that if my attitude or skills are below Grandor Lumber Inc. acceptable standards, or if I am unwilling or unable to properly carry out my duties, in the sole discretion of Grandor Lumber Inc. it has the right to terminate my employment at any time during the first three months of the probationary period without cause or notice or money in lieu of such notice. I also understand that should the termination occur in the second three-month period, Grandor Lumber Inc. may still terminate my employment without cause, but I shall be entitled to one's week's pay in lieu of such notice.
6. I agree to become a member of any company compulsory benefit plans and to remain a member of such plans for the period that the requirement exists.
7. I certify that all statements I have made in this application and any resumes, letters or other materials furnished or submitted by me are absolutely true and correct. I acknowledge that any false, misrepresented or omitted statements are sufficient to disqualify me for consideration for employment, could result in a withdraw of any offer already made and constitute just cause for the immediate termination of my employment, regardless of seniority or other considerations, without notice or pay in lieu of notice.

Date: _____ Applicant's Signature: _____